



Underwood Park Netball Association Inc.

2025 UPNA REPRESENTATIVE ASSISTANT COACH AGREEMENT **Junior State Age/Senior State Age/GBNL**

I, _____, accept the position of Assistant Coach of the _____ Representative Team of Underwood Park Netball Association Inc. for the 2025 season.

As a Representative Assistant Coach of Underwood Park Netball Association Inc. (UPNA), I agree to the following terms and conditions:

1. Upon acceptance of the Representative Assistant Coach position, I will contribute my time to support the Representative Coach in their leadership of the team during this representative season.
2. I accept my appointment as an Assistant Coach will help me develop the required skills to increase my coaching experience and accreditation. I understand the Representative Coach will provide some mentoring to assist me in meeting my development needs.
3. I understand I will not receive payment from UPNA for my role as a Representative Assistant Coach.
4. I will not arrange for other coaching assistance, team clinic specialists/consultants or additional training sessions without consent of the Representative Coach and PRIOR written approval from the UPNA Representative Coaching Coordinator.
5. I agree to comply with the [UPNA Procedure – Coaches Nomination, Attendance and Behaviour Management policy](#) at all times while holding the position of UPNA Representative Assistant Coach.
6. I will declare any conflicts of interest with selected players of my team in writing to the Representative Coaching Coordinator.

Attendance

7. I will attend all training sessions and will be available to assist the coach at all nominated carnivals, nominated State Age Competition, or weekly GBNL competition. If unable to attend any training sessions, carnivals, or competitions, I will seek written permission for support from the UPNA Representative Coaching Coordinator PRIOR to making any alternative arrangements.
8. I will attend all compulsory nominated Coaching Development Sessions as set by UPNA.
9. I will attend meetings as set by UPNA in relation to the team both pre and post representative season.
10. I will remain until the conclusion of the presentation ceremony at any carnivals or competitions where an UPNA team or official is receiving an award. If an UPNA team or official is not receiving an award, I will remain until all UPNA teams have finished playing.

Development

11. I agree to assist with the following activities as directed by the Representative Coach:
 - a. Develop training plans for individuals and the team.
 - b. Development and delivery of training sessions.



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- c. Provide constructive feedback to individuals and the team.
 - d. Planning and implementation of game strategies.
 - e. Taking team statistics as directed.
 - f. Setting team goals and guidelines for the season.
 - g. Tracking court time for each player.
 - h. Assist with coaching and supervision of players at training, carnivals, and competitions, including ensuring players abide by the UPNA Representative Program Expectations.
 - i. Other duties as directed by the Representative Coach.
12. I will listen to and incorporate feedback from the Representative Coach into the delivery of my duties as the Assistant Coach.
 13. I will respect the decisions of the Representative Coach as the primary person responsible for the direction of the team. I will act in accordance with the Representative Coach's decisions at all times as the Assistant Coach.

UPNA Representative Program Expectations

14. I will promote the UPNA values within the team.
15. In conjunction with the Coach, I will ensure the players and parents are informed of the UPNA representative program guidelines / expectations and are held accountable to the terms of the player agreement they signed. In partnership with the Coach and Team Manager, I will ensure the players uphold the expectations with regards to attendance at carnivals, player uniform requirements, parent assistance and remaining for presentations to support teams that have medalled at any carnival.
16. I will liaise with the coach and team manager for all team communication requirements.
17. I will wear the designated UPNA representative coach uniform with pride and ensure the players follow my example at all training sessions (including practice match and formal competitions, carnivals, state events and GBNL).

Safety

18. I will ensure training and team equipment meets safety standards and are appropriate for the age and ability of the players.
19. I will comply with the [Netball Australia Child Safeguarding Policy](#); [Netball Australia Member Protection Policy](#); the [Netball Queensland Code of Conduct and Integrity Policy](#); and the [UPNA Representative Coaches Nomination, Attendance and Behaviour Management policy](#).
20. I hold a current QLD Working with Children card.
21. I hold or I am working towards achievement of the required current Coaching Accreditation for the team I am assistant coaching (i.e. Development for Junior and Senior State Age teams and Intermediate for GBNL teams).
22. If UPNA teams are accommodated away from home, I will follow the guidelines set by UPNA with regards to Accommodation/travel arrangements. I will NOT stay with the players if parents are responsible for transport and accommodation at carnivals or events.



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Payments

- 23. I understand my role as an Assistant Coach is in a development capacity and I will not receive an honorarium payment from UPNA for my participation.
- 24. UPNA may provide financial assistance by way of travel allowance for officials attending Championship competitions. Decisions regarding payment amounts are solely at the discretion of the UPNA Board.

Final agreement to terms and conditions

- 25. I have been informed of my responsibilities as Representative Assistant Coach of our Association and the terms and conditions under which I have been selected. I will uphold these terms and conditions as outlined. I realise these terms and conditions are for the mutual benefit of all parties.
- 26. I understand if I do not comply with the terms and conditions of this Representative Assistant Coach Agreement, my appointment to the role of Assistant Coach may be reviewed by the Representative Coaching Coordinator and the UPNA Board. This review may result in restrictions placed on my role as a Representative Assistant Coach or removal from my position as a Representative Assistant Coach.

I have read, understood and accept the terms and conditions as outlined in paragraphs 1 to 26 in the above **UNDERWOOD PARK NETBALL ASSOCIATION INC. 2025 REPRESENTATIVE ASSISTANT COACH AGREEMENT** and I agree to be a Representative Coach of Underwood Park Netball Association Inc. in 2025.

Assistant Coach Signature _____

Print Name _____

Date _____

UPNA Official Signature _____

Print Name _____

Date _____

UPNA OFFICIAL USE ONLY	Yes		No	Signature	
Accreditation checked					
Working with Children card checked					